

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year (for example 2013-14)

2017-18

### I. Details of the Institution

1.1 Name of the Institution

P. B. N. College

1.2 Address Line 1

Nidubrolu

Address Line 2

Ponnur (Mandal)

City/Town

-----

State

Andhra Pradesh

Pin Code

522124

Institution e-mail address

pbncollege18@gmail.com

Contact Nos.

08643 242014

Name of the Head of the Institution:

Dr. N. Siva Kumari

Tel. No. with STD Code:

08643 242014

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	74.00	2007	2007-12
2	2 <sup>nd</sup> Cycle	B +	2.59	2016	2016-21
3	3 <sup>rd</sup> Cycle	---	---	---	---
4	4 <sup>th</sup> Cycle	---	---	---	---

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

Note: II AQAR 2016-17 submitted to NAAC on 1<sup>st</sup> December 2017

1.9 Institutional Status

University                      State  Central  Deemed  Private

Affiliated College              Yes  No

Constituent College            Yes  No

Autonomous college of UGC    Yes  No

Regulatory Agency approved Institution      Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education  Men  Women

                                  Urban  Rural  Tribal

Financial Status        Grant-in-aid  UGC 2(f)  UGC 12B

                                  Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Acharya Nagarjuna University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other ( <i>Specify</i> )	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	03

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Quality Assurance activities in the college
- Documentation of College activities
- Academic Audit and the follow up action
- Faculty Development activities
- Assisting Administration
- Preparation and submission of AQAR

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Planned to encourage quality culture among the staff and students  2. To organize skill development programmes for non-teaching staff.  3. To start a few more useful Add-on courses.  4. Field trips are encouraged for the exposure of industry  5. Institutional Research Laboratory	1. Suggested measures to improve quality culture  2. Conducted training for non-teaching staff to use Information Technology  3. One Add-on course started  4. Students are taken for field/industrial trips  5. Established a small scale research laboratory attached to the Department of Physics

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

AQAR was discussed in IQAC . Strategies were discussed to improve quality indicators of the institution.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	10	00	05	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others	00	00	00	01
<b>Total</b>	10	00	05	01
Interdisciplinary	00	00	00	01
Innovative	00	00	00	01

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10 (Introduced I year UG in 2014-15)
Trimester	00
Annual	00

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The university revises the syllabi for theory and practical periodically

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	Nil	Nil	Nil	21(Lecturers) 01(Principal)

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
----	---	----	----	----	----	21	38	21	38

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

00

12

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	03	00
Presented papers	01	01	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Guest Lectures by experts in the field
- Tutorial system for counselling students
- Field trips to supplement class room teaching
- Students' participation in Learning
- Use of Information and Communication Technology
- Bridge Courses for new entrants
- Student Study Projects
- Parent Teacher Meetings
- Periodical Examinations
- Certificate courses
- Remedial coaching for slow learners



2.7 Total No. of actual teaching days during this academic year 181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college follows the rules and regulations of Acharya Nagarjuna University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 03

2.10 Average percentage of attendance of students 76

2.11 Course/Programme wise distribution of pass percentage : Based on April 2018 University Examinations

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	02				02	100
B.Sc.	72	05	22	09	08	61.1
B.Com.	10		03	05	02	70

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Encouraging participation in Faculty development programmes
- Circulating articles relating to Teaching and Learning process
- Conducting Workshops to enhance teaching competency.
- Taking regular Feedbacks on Teacher quality
- Creation of learning environment in classes which motivates critical thinking, creativity and scientific temper.
- Recognition to innovative and creative contributions of faculty and students.
- Sharing of experiences of experts in the form of guest lectures and practical demonstrations.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	00
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	16	00	06
Technical Staff	00	00	00	00

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Emphasizing on University funded minor research projects by the faculty
- Sensitizing the staff about the latest schemes available through UGC and other organizations

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	02	01
Outlay in Rs. Lakhs	00	9.2	9.2	00

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	00	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	04	03	00

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	----	----	----
Minor Projects	----	----	----	----
Interdisciplinary Projects	----	----	----	----
Industry sponsored	----	----	----	----
Projects sponsored by the University/ College	----	----	----	----
Students research projects <i>(other than compulsory by the University)</i>	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	----	----

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	-----	---	----	----	-----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	----	----	----	----	02	----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

00

00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 00 State level --

National level 00 International level 00

3.22 No. of students participated in NCC events:

University level 00 State level 09

National level 00 International level 00

3.23 No. of Awards won in NSS:

University level 00 State level 00

National level 00 International level 00

3.24 No. of Awards won in NCC:

University level 00 State level 00

National level 00 International level 00

3.25 No. of Extension activities organized

University forum	00	College forum	---		
NCC	00	NSS	20	Any other	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Students participated in Pulse Polio
- AIDS awareness through Red Ribbon Club
- Students organized Teachers' Day Celebrations
- Old Students' Association conducts Literary and Cultural Competitions at University level
- Silver Jubilee Celebrations of Old Students' Association was held
- Blood Grouping was done as a service preparedness measure
- Eco club conducted plantation
- Green Audit
- Geology Department initiated water recharging on the campus
- Commerce Department organized community service workshop for DWACRA Self-help groups
- Chemistry Department has taken up the house hold chemical making techniques for students
- Commerce Department has taken the students for Field visits
- Commerce Department has taken up survey
- Women's Cell organized a Fair displaying the talent in cooking, kolam and kolatam for women students

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	21Acres	-----	Management	21Acres
Class rooms	29	-----	Management	29
Laboratories	14	----	Management	14
Seminar Halls	-----	----	-----	-----
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.		Equipment (05)	UGC	Rs. 59,205 /-
Infrastructure			UGC	Rs. 41,316 /-
Computers				
	Biometric Machine			59850/-
Books & Journals				239371/-

#### 4.2 Computerization of administration and library

1. Computerized data base software for library
2. Computerization of office documentation

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21457	1045627	30	6036	21687	1085612
Reference Books	2638	5,11,255	-----	----	2638	511255
e-Books	-----	-----	-----	-----	-----	-----
Journals	14	12010	----	-----	14	12010
e-Journals	01	5900	-----	-----	01	5900
Digital Database	01	14300	-----	-----	01	14300
CD & Video	40	5430	-----	-----	40	5430
Others (specify) Library Automation	01	25000	-----	-----	-----	-----

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	83	20			07	05	27	24
Added								
Total	83	20			07	05	27	24

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- |  |
|--|
| <ul style="list-style-type: none"> <li>• Computer Lab with Internet facility</li> <li>• Network Resource Centre</li> </ul> |
|--|

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.57
ii) Campus Infrastructure and facilities	05
iii) Equipments	0.1677
iv) Others	00
<b>Total :</b>	<b>5.7436</b>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Creating awareness about the use of library services to students
2. Use of NRC awareness among students through staff
3. Training to students on interview skills

#### 5.2 Efforts made by the institution for tracking the progression

- Academic performance is analysed basing on the formative testing and summative testing
- Separate practical examination is conducted according the

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
333	00	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

16-17						17-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
147	73	15	77	00	312	147	94	18	74	00	333

Demand ratio 1:1.1

Dropout % : 1

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The college has registered with Andhra Pradesh State Skill Development Corporation (APSSDC)
- The college has a career and guidance cell
- Guest or extension lectures are arranged
- Material is distributed
- Notifications are displayed

No. of students beneficiaries

110

#### 5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

#### 5.6 Details of student counselling and career guidance

The college has ward counselling system. Every teacher is given a section of students to monitor their progress. Teachers address the grievances of students . The students are guided in their academics and career oriented issues.

No. of students benefitted

333

## 5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
04	63	14	04	

## 5.8 Details of gender sensitization programmes

- Anti-ragging and Discipline committee organises sensitization programmes
- Women's Cell functions on the campus

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-----	-----
Financial support from government		18,08,690
Financial support from other sources	-----	44,000

Number of students who received  
International/ National recognitions

-----

-----

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:\_\_\_Nil\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:** To Fulfil the Educational Needs of the Rural Area Surrounding Nidubrolu

**Mission:** To cater to the educational needs of the students drawn from the rural surrounding of the college as envisaged by the founders.

To produce future citizens of India who are knowledgeable, responsible, skilled, civilized, confident, vibrant and competent with the motto to progress with welfare.

To train students coming out of the portals of the institution with the abilities such as learning to know, learning to do, learning to live and

#### 6.2 Does the Institution has a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The curriculum is designed by the University. The college provides facilities for extra-curricular activities like NSS, N.C.C., Games, Athletics, Fine arts etc.,.In addition, the college has designed and developed Add – On/ Certificate Courses.

During class room interaction, special importance is given to Power Point Presentation, Group discussion, Student seminar and Project work.

##### 6.3.2 Teaching and Learning

- Extensive use of ICT in classroom teaching
- Encouraging Commerce students to evaluate business related articles.
- Encouraging students to participate and present papers in Seminars
- Giving individual attention during Practical classes.

### 6.3.3 Examination and Evaluation

Periodical examinations and tests are conducted. Two terminal tests are conducted and based on performance, marks are awarded. In addition to this, students progress is assessed through assignments, paper presentation, seminars, viva-voce and group discussion.

### 6.3.4 Research and Development

- The college encourages the teaching faculty to pursue Research work. Special consideration is given to staff members who are undertaking research in the form of reduced work hours.
- Paper presentation for students is made an integral part of Seminars/ Conferences conducted by the college.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Our Institution is a member of N-LIST (National Library and Information Services Infrastructure of scholarly content) which is working under INFLIBNET (Information and Library Network Centre) that provides access to Electronic Journals and Electronic books to eligible colleges. The annual Membership fees of Rs 5000 is being paid by the institution.
- To create awareness among the students about the latest arrivals and quality reference, Book exhibition is held annually in the library for two days.
- All the library books are catalogued and given accession number and can be traced through programme.
- Paper clippings are maintained in the library.
- To inculcate the habit of reading good books

### 6.3.6 Human Resource Management

1. The institution follows the policies of Andhra Pradesh government in terms of recruitment and promotion
2. Basing on the faculty need of self-financing courses the college recruits the faculty members
3. Administration assigns duties to the teaching and non-teaching according to the academic and non-academic work requirements as per the instructions of the government

### 6.3.7 Faculty and Staff recruitment

The institution follows a systematic procedure for faculty and staff recruitment. The Principal forwards staff requirement proposals to the management. The management advertises in the local daily. The applications received are short listed and called for an interview before the Principal, Management members and Head of the concerned department. Interview is followed by Demonstration class and finally the right candidate is chosen.

### 6.3.8 Industry Interaction / Collaboration

- The Institution encourages collaboration with other institutions of learning
- Industrial visits are organised regularly.

### 6.3.9 Admission of Students

- Admission is purely on merit basis and is done in transparent procedure.
- All admission information is placed on notice boards.
- Well communicated admission process with course features highlighted through news paper advertisements.

### 6.4 Welfare schemes for

Teaching	Co-operative Society
Non teaching	Co-operative Society
Students	Bus facility, Medical facility, Group insurance

### 6.5 Total corpus fund generated

-----

### 6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AP Commissione- rate of Collegiate Education	No	----
Administrative	No	----	----	----

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

It is not applicable as the college is an affiliated college

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

It is not applicable as the college is an affiliated college

6.11 Activities and support from the Alumni Association

- Qualified Professional Alumni members share their knowledge & expertise with the present students free of cost.
- Many academic prizes, scholarships and financial assistance are also provided by the alumni association.
- The Alumni organises and participates in activities in the college



#### 6.12 Activities and support from the Parent – Teacher Association

The College organises formal and informal Parent meet to keep them aware of their ward's progress, to get feedback

#### 6.13 Development programmes for support staff

- The staff members are encouraged to participate in Seminars and Workshops organised by other Institutions.
- The IQAC organises Workshops for Non-teaching staff to enhance their competency.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Every week the NSS volunteers of the college undertake campus cleaning programme.
- The college has Eco Club
- The Department of Botany has done floral survey of the campus
- Efforts are being made to make the campus plastic free

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Add on courses have been introduced  
Commerce Department Introduced Add-On Programmes in Tally and Consumer Education
- Conduct of guest lectures on different subjects

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action taken
1.To continue Value education classes to help students recognize, encourage and inculcate moral values.	Value education classes are conducted for all the classes during the college time
2. To encourage Research culture among students	Project work is given
3. To organize workshop/seminar/conference by department.	Applied for National Seminar
5. To organise skill development programmes.	Workshop on ‘Good interpersonal relationship’ was organised for the benefit of non-teaching staff
6. To strengthen Remedial classes for slow learners.	Remedial classes are being conducted.
7. To start a few more useful Add-on courses.	New Add on courses are started.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Value education classes for all the students.
- Guest Lectures
- Alumni Role
- Remedial classes for the slow learners.
- Conduct of Bridge courses

1	Title	Value Education Course
2	Goal	To inculcate value system among students
3	Context	The need for humanizing individuals in the context of deteriorating values
4	Practice	Encapsulated into the syllabi as part of the curriculum
5	Evidence of Success	It is well received by the students and have an observable change in their perception
6	Problems Encountered and Resources required	The accommodation in the timetable along with the regular subjects.
7	Notes	----

1	Title	Guest Lectures
2	Goal	To introduce the students to the updated content on the subject
3	Context	Exposure to current trends
4	Practice	Periodic conduct
5	Evidence of Success	It is well received by the students and have an observable change in their perception
6	Problems Encountered and Resources required	In most cases it is done basing on the availability of faculty of other institutions
7	Notes	----

1	Title	Remedial Classes for slow learners
2	Goal	To accommodate the slow learners along with the academically strong students
3	Context	Rural input and the challenges of higher learning goals
4	Practice	Separate remedial classes by respective departments
5	Evidence of Success	As it reflected in the result, most of the students fared well
6	Problems Encountered and Resources required	Students needed personal attention
7	Notes	----

1	Title	Bridge course for the freshers
2	Goal	To orient the newly admitted students to the higher educational goals
3	Context	New practices and inadequate competence among students
4	Practice	Students were given a week orientation in the relevant course of study
5	Evidence of Success	Students felt comfortable when the syllabi was introduced in the classes
6	Problems Encountered and Resources required	Teachers had to focuss on the students' previous academic background while planning the orientation
7	Notes	----

1	Title	Alumni as Motivation
2	Goal	To create professional awareness among students
3	Context	The students get exposure about professions
4	Practice	Occasional events are organized
5	Evidence of Success	It is well received by the students and have an observable change in their perception
6	Problems Encountered and Resources	The accommodation in the timetable along with the regular subjects.

	required	
7	Notes	----

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Efforts are on to make the campus plastic free
- Creating awareness of the plants by displaying the names of the plants/trees
- Plantation in and around Ponnur town

7.5 Whether environmental audit was conducted?    Yes     No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- The college is located in a rural area where education is a needed service
- It is being funded by the Government of Andhra Pradesh and the UGC
- The college has 22 permanent faculty members whose average age is around 50
- Academically most of the faculty have research degrees
- The college has well equipped laboratories to support the curriculum
- Library is an added asset with 24,000 titles
- Adequate sport facilities with Indoor stadium and outdoor playfields
- Financial and moral support from alumni

Weaknesses

- Rural setting and away from the town
- Increasing discouragement for the conventional courses
- Non-recruitment of faculty due to government policies

Opportunities

- New exploration can be done by exploiting the rural potential
- Full fledged academic services for the students to pursue programmes of study

Threats

- Privatisation of education and increasing number of colleges
- Lack of recruitment over years due to government policies
- Exhaustive establishment of technical education courses in the vicinity
- Inability to upgrade to post-graduate and research

## 8. Plans of institution for next year

To organize Intercollegiate competitions

To encourage students to participate in industrial visits

To encourage the staff to participate in National  
and international seminars

To encourage staff to enrol for research

To encourage the faculty members to publish their research

To continue Remedial classes, Value education classes,  
Extension activities and other student mentoring and support  
activities.

Name: A.Nagesh



Signature of the Coordinator, IQAC

Name: Dr. N.Siva Kumari



Signature of the Chairperson, IQAC

Principal

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Annexure-1

P.B.N.COLLEGE, NIDUBROLU.

ANNUAL INSTITUTIONAL PLAN – 2017-2018

<b>Month</b>	<b>Activities</b>	<b>Description</b>
<b>June</b>	Re-opening	College re-opening on 5 <sup>th</sup> June,2017
	Review meeting	A meeting shall be conducted to share and discuss of innovative teaching-learning techniques
	Result Analysis	Review of results, Lecturer wise annual curricular plans and conduct of academic activities as per schedule
<b>Month</b>	<b>Activities</b>	<b>Description</b>
<b>July</b>	Orientation for first year students	Orientation class for first degree students on college activities, facilities, NCC, NSS and support services
	Anti-Ragging activities	Organize sensitization programs on Anti-Ragging on campus(pamphlet preparation circulation) ,consultation of Anti-Ragging committee
	Vanamahotstavam	Organize tree plantation activity by NSS.
	Commencement of student- centric activities	Classroom seminars, Study Projects, Assignments, Field trips



		and competitions etc.
	Commencement of Teaching for I year course	28-06-2017
	Orientation	English
	Assignments	Telugu, English, Statistics, Hindi
	Study Project	Mathematics
	Class room Seminars	Mathematics, Statistics
11-7-2017	World Population Day	NSS Unit I Unit II
	Guest Lecture	Commerce

Month	Activities	Departments
<b>August</b>	Assignments	Telugu, Maths , Physics, Chemistry, Botany, Zoology, History, Computer Science
	Study Project	English
	Seminars	Mathematics, Physics, Chemistry, Botany, Zoology, Hindi, Comuter Science
	Group Discussions	Chemistry, Zoology

	Quiz	Statistics, Geology
	Closure of Admissions for various Courses	10-08-217
	Independence Day Celebrations	Celebration of Independence Day on 15 <sup>th</sup> August 2017
	Last date of transfers	21-08-2017
	Last date for submission master list of first semester students	21-08-2017
	Conduct of Mid Exams for I, III & V Semester students	24-08-2017
	Submission of Optional Papers in III year V semester and staff particulars for valuation purpose	20-08-2017
26-8-2017	Womens's Equality Day	Women Empowerment Cell
	Last date for payment of	28-08-2017

	Examination fee	
29-8-2017	Telugu Bhasha Dinotsavam	Conduct of related activities
	Submission of list of transferred candidates to the ACE, A.N.U.	22-08-2017

Month	Activities	Departments
	Remedial Classes	Telugu
September	Seminars	Physics, Chemistry, Botany, Commerce, computer Science
	Study projects	Mathematics
	Guest Lecture	English
	Assignments	Mathematics, Physics, Chemistry, Zoology, Geology, Statistics, Commerce, Computer Science
	Group Discussions	Physics, Chemistry, Botany, Zoology
	Field Trips	Botany, Zoology

	Last date for submission of gallies	08-09-2017
	Conduct of Internal Practical Examinations	19-09-2017 to 25-09-2017
5-9-2017	Teacher's Day	Celebration of teachers day on 5 <sup>th</sup> September, 2017
22-9-2017	Hindi divas	Literary competitions
	Review Meetings	Review of Academic aspects, collect feedback from students
24-9-2017	NSS Day	NSS Activities
	Closure of instructions for I, III & V Semester	25-09-2017
	Dasara Holidays	26-09-2017 to 30-09-2017
	Hindi Divas	Hindi

<b>Month</b>	<b>Activities</b>	<b>Departments</b>
<b>October</b>	Commencement of I, III & V semester end Examinations	04-10-2017

31-10-2017	National Integration Day	Conduct of related activities on 31-10-2017

Month	Activities	Departments
	<b>Commencement of Classes for II, IV, VI semester students</b>	<b>01-11-2017</b>
<b>November</b>	Group Discussions	Physics, Chemistry, Botany, Hindi, Computer Science
	Assignments	English, Physics, Chemistry, Botany, Statistics, Computer Science
	Quiz	History, Commerce
	Seminars	Telugu, Mathematics, Physics, Chemistry, Botany, Zoology, Geology, Computer Science
	Study Projects	Mathematics, Hindi
	Academics Competitions	Physics, Chemistry, History, Computer Science
	Health awareness	
	Business and Industrial Units visits	
	Extension Activities	

	Review Meetings	Review of Academic aspects, collect feedback from students
	National Education Day	Conduct of related activities

Month	Activities	Departments
<b>December</b>	Guest lecture	History
	Group Discussion	Physics, Commerce, Computer Science
	Fieldtrips	Chemistry, Botany, Zoology
	Seminar	Mathematics, Physics, Chemistry, Statistics, Computer Science
	Assignments	Physics, Chemistry, Botany, Geology, Hindi, Computer Science
	Academic Competitions	Physics, Chemistry, Computer Science
	Remedial class	
	Awareness Programme on Competitive Exams	Botany, Zoology
	Quiz	Telugu, Statistics
	Study Project	Mathematics, Physics, Statistics, Commerce
	Survey	Commerce
	AIDS Day	1-12-2017
	Christmas Break	23-12-2017 To 26-12-2017

<b>Month</b>	<b>Activities</b>	<b>Departments</b>
<b>January</b>	<b>Seminar</b>	<b>English, Physics, Geology, Computer science</b>
	<b>Study Project</b>	<b>Mathematics, Physics, Statistics</b>
	<b>Academic Competitions</b>	<b>Physics, Computer science</b>
	Assignments	Mathematics, Physics, Statistics, Computer science
	Guest Lecture	Botany, Zoology, Geology, Commerce
	Group Discussions	Botany, Zoology, Computer science
	Model Practical Exam	Botany, Zoology
	Mock Parliament and Mock Assembly	History
	Field Visit	Physics
	Quiz	Hindi, Commerce
	Remedial Class	Commerce
	National Voters Day	Organize Programmes to sensitize students on exercising the franchise
	Pongal Break	10-1-2018 To 16-1-2018

	Republic Day	Celebration of Republic Day
	National Youth Day	Celebration of the Day
	Conduct of Mid Examinations	6-1-2018
	Last date for payment for Examination fee and submission of application forms	20-01-2018
	Last date for submission of gallies	25-01-2018

Month	Activities	Departments
	Screening a Movie	English
	Revision	Mathematics, Statistics
February	Remedial class	Botany, Zoology, Statistics
	Group Discussion	Statistics
	Quiz	Geology
	Seminar	
	Industrial and Business Units visit	Commerce
	Completion of Practical Examinations	12-02-2018 to 25-02-2018
	Last date for instruction	28-02-2018



	of computing attendance	
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<b>Month</b>	<b>Activities</b>	<b>Departments</b>
March	Closing of Instruction for II, IV and VI Semester Students	28-2-2018
	Commencement of Theory Examinations for II, IV and VI Semesters	12-3-2018
	Summer Vacation	11-4-2018

## Annexure-2

### **P.B.N. College, Nidubrolu**

#### **Feedback on Student Satisfaction Survey-2017-18**

##### **An Analysis**

Feedback on Student Satisfaction was taken on 28<sup>th</sup> February 2018. It covered the final year students. A questionnaire containing 21 questions was distributed among the students to analyse the Student Satisfaction on the campus.

1. Coverage of syllabus:

The response to the question on the coverage of syllabus 98 % of students responded with 85 % to 100 %.

2. Teacher preparedness:

Regarding the teacher preparedness and communication in the classroom, students expressed satisfaction with 91 % awarding excellent.

3. Fairness of internal assessment:

Another important factor in the evaluation of student satisfaction is the students' attitude towards the fairness of Internal Assessment. Most of the students chose Always Fair and Every Time, which indicate the positive approach of the students and teachers in dealing with internal examinations.

4. Discussion on assignments:

The issue of allocation of assignments to students is discussed 'regularly'. 96 % of the students opted for discussed regularly.

5. Field visits:

Concerning field visits students have a mixed response. Only 57% are positive about field visits.

6. Facilities in the classroom:

The question on classroom facilities and its promotion of cognitive, social and emotional growth, the students ranging 92 % responded "significantly".

7. Outcome of the courses:

The outcome of the courses are thoroughly discussed 'everytime' is the response of 87% of the students.

8. Resourcefulness of the teachers:

Regarding the resourcefulness of teachers in following up the tasks given and the explanation of concepts 92% percent of students responded with 'every time'.

9. Teachers' Competence:

The teachers' competence in addressing the challenges and identifying the students' strengths and their ability to face the challenges, most of the students ranging 82 % affirmed with 'fully' and 'every time'.

10. Student centric learning:

Concerning the usage of students centric learning methods by way of using participative learning, 84 % of students answered 'to a great extent'.

11. Teacher factor in extra curricular activities:

The teacher factor in participation in extracurricular activities is 'strongly agreed' by 90% of the students.

12. Teachers' role in promoting skills:

The teachers' role in promoting soft skills, life skills and employability skills in the college is affirmed by 95 % of students as 'to a great extent'.

13. The use of technology:

The teachers' use of technology in teaching is supported by 75 % percent of students as '50-69%'.

14. The overall quality of teaching-learning:

The overall quality of teaching-learning in the class is affirmed by 95 % of students as 'strongly agree'.

Basing on the given format and the responses elicited it is presumed that students are motivated by the classroom environment and are satisfied with the teacher as learning promoter who inspires about academics as well as prospective career guide.

