

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution P. B. N. College

Name of the Head of the institution: Dr. N. Siva Kumari

- Designation: Principal

- Does the institution function from own campus: Yes

- Phone no./Alternate phone no.: 08643242014

- Mobile no.: 9440544012

- Registered e-mail: pbncollege18@gmail.com

- Alternate e-mail : pbn_college@hotmail.com

- Address : Nidubrolu

- City/Town : Ponnur

- State/UT : Andhra Pradesh

- Pin Code : 522124

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women : Co-education
- Location : Rural/Semi-urban/Urban: Rural
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) : Grants-in aid/ UGC 2f and 12 (B)

- Name of the Affiliating University: Acharya Nagarjuna University
- Name of the IQAC Co-ordinator : A. Nagesh
- Phone no. : 08643 242014

Alternate phone no: 9247433273

- Mobile: 8977607706
- IQAC e-mail address: pbncollegeiqac@gmail.com
- Alternate Email address: pbncollege18@gmail.com

3. Website address: www.pbnc.ac.in

Web-link of the AQAR: (Previous Academic Year): <http://www.pbnc.ac.in/naac/iqac.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: www.pbnc.ac.in

Web link: [http://www.pbncollege.ac.in/Academic Calendar2018-19.doc](http://www.pbncollege.ac.in/Academic%20Calendar2018-19.doc)

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	70.75	2007	from:2007 to: 2012
2 nd	B+	2.59	2016	from:2016 to: 2021

6. Date of Establishment of IQAC: 01/07/2007

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries

Academic Audit	2018-	College
Participated in NIRF	2018	College
Preparation of IQAC Report	2017-18	College
Meeting With Stake Holders	2018	College

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
College	RUSA- Phase I	RUSA	2018-19	1,00,00,000/-
College	Salaries	Government of A.P	2018-19	5,08,50,971/-
College	Scholarship	Government of A.P	2018-19	28,15,486

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 05

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No : Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

* Conduct of Guest Lecture

*Participation in the preparation of Annual Institutional Plan of the college and Execution of Action Taken Report

- * Preparation and Participation in Academic Audit
- * Gearing Up the college for Quality Sustenance
- * Preparation of AQAR

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Admissions Campaign	Awareness created among the stakeholders about admissions
Preparation of College Annual Academic Plan	Departmental Action Plans are collated into college action plan
Result Evaluation	The result of the college is analyzed for taking measures
Sensitizing the faculty about bridge course	Bridge courses conducted for the fresh admissions in some departments
ICT Training for Non-Teaching Staff	The staff in the administration have been benefited by the exposure to ICT training
Preparation of Academic Audit Report	Execution of Action Taken Report
Feedback from Stake holders	Analysed the Feedback for betterment of the campus and its mission

14. Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the statutory body: 1. Staff Council

Date of meeting(s): 14th June 2018 & 25th February 2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: No

Date: Not Applicable

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2018-19

Date of Submission: 22nd March 2019

17. Does the Institution have Management Information System?

Yes **No** :

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- ❖ The institution, being affiliated to Acharya Nagarjuna University, follows the curriculum as guided by the Andhra Pradesh State Council for Higher Education. The syllabi approved by respective Boards of studies at Acharya Nagarjuna University are circulated among the faculties of the college. The syllabus of the respective department is put forth in the meeting of the department for the distribution of work among the faculty members. The department arrives at the requirements of the curriculum implementation. The need for updating the library with the updated syllabi and the need for purchase additional equipment for laboratory is realized and will be submitted to the Principal for purchase of books and equipment.
- ❖ The teachers prepare Academic Plan and submit it to the Principal. The respective individual faculty member allocates time for lecture, demonstration or practical according to the academic requirements. The curriculum implementation is strengthened with Guest Lectures, Workshops, Classroom Seminars, Assignments and various Co-curricular activities.
- ❖ Additional study material is provided as part of supplementation to class-room teaching.
- ❖ The students are tested periodically with tests twice in a week, Monday and Friday. These tests are incorporated in the regular college time-table. The Mid-term examinations are conducted as per the university schedule. Thus formative testing is done. While testing slow learners are identified and are given remedial classes before the examinations.
- ❖ Once the university result is declared, the result is analyzed and the failed students are counseled for preparation of the next examination.
- ❖ In addition to the curricular implementation, the college library is geared up to support the curriculum implementation. With the changes in the syllabi, the text and reference books are kept ready for issue. Reprography facility is available at the library, hence the students avail themselves of the services.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
1.Accounting Package: Tally	Nil	04 th November 2018 to 16 th December 2018 (Six Weeks)	Employability and entrepreneurship	Account Skill development utilizing the software package

2. Consumer Education		4 th January 2019 to 16 th February 2019 (Six Weeks)	Employability and entrepreneurship	Development of awareness to students on consumer affairs
-----------------------	--	---	------------------------------------	--

1.2 Academic Flexibility: Nil

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Nil	Nil	Nil	Nil

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.Sc. M.P.C (T M)	B.Sc		2015-16	B.Sc. M.P.C (T M)	
B.Sc. M.P.G (T M)	B.Sc		2015-16	B.Sc. M.P.G (T M)	
B.Sc. C.B.Z (T M)	B.Sc		2015-16	B.Sc. C.B.Z (T M)	
B.Com.	B.Com		2015-16	B.Com.	
B.A	B.A		2015-16	B.A	
B.Sc. M.P.C (E M)	B.Sc		2015-16	B.Sc. M.P.C (E M)	
B.Sc. M.P.Comp. (E M)	B.Sc		2015-16	B.Sc. M.P.Comp. (E M)	
B.Sc. M.S.Comp. (E M)	B.Sc		2015-16	B.Sc. M.S.Comp. (E M)	
B.Sc. M.E.Comp. (E M)	B.Sc		2015-16	B.Sc. M.E.Comp. (E M)	

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	24	Nil

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
1. Human Values and Professional Ethics	28 th June 2018	139

2. Environmental Science	5 th June 2018	155
3. Communication and Soft Skills	5 th June 2018	155
4. Information & Communication Technology	1 st November 2018	139
5. Communication and Soft Skills	1 st November 2018	155
6. Analytical Skills	1 st November 2018	155
7. Entrepreneurship skills	1 st November 2018	155
8. Leadership Education	1 st November 2018	155

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
1. Citizen Empowerment Survey In 10 th , 19 th and 24 th wards of Ponnur Municipality	11
2. Training to Self- Help Groups of Nidubrolu on Banking Activities	11
3. Ornamental Fish Breeding and Culture	15
4. Crafts Used for Marine Fishing at Machilipatnam	03
5. A General Survey of Fish Fauna in the Fresh Water Bodies in and around Repalle	03

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	Yes	No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

1. Students: Feedback from students is taken on two aspects

a) Teaching and Curriculum b) Student satisfaction Survey

a) Teaching and Curriculum: A set questionnaire is given to students about the curriculum and teaching.

b) Student satisfaction Survey: A set questionnaire of 21 is given to students about the students satisfaction on campus.

2. Teachers: A questionnaire related to satisfaction about curriculum, teaching, learning, evaluation and infrastructure is given to teachers.

3. Alumni: Select Alumni members are given a set of questionnaire to elicit their opinion about the curriculum, facilities, employment.

All the formats are designed to elicit information from the stake holders. The information provided by the stake holders is kept confidential. Once the feedback taken, it will be analysed. The derived information is documented and kept ready for policy designing at the appropriate places like Management, Principal, Staff Council and IQAC. The feedback thus constructively helps the institution in improving the effectiveness of curriculum implementation.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.Sc. M.P.C (T M)	48	08	06
B.Sc. M.P.G (T M)	16	00	00
B.Sc. C.B.Z (T M)	60	14	12
B.Com.	60	23	21
B.A	60	00	00
B.Sc. M.P.C (E M)	34	33	33
B.Sc. M.P.Comp. (E M)	30	31	30
B.Sc. M.S.Comp. (E M)	30	19	19
B.Sc. M.E.Comp. (E M)	30	19	18

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data) : 1 : 11.2

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-19	350	Not Applicable	19: Permanent	Not Applicable	19+12: 31

			12: Temporary		
--	--	--	----------------------	--	--

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
31	20	LCD Projectors, Smart Boards, Wi-Fi devices, TVs, Language Laboratory,	05	05	Inflibnet, Network Resource Center

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

- The college has a well placed mentoring system. All the faculty members are given with a section of students, average numbering around 20. The Mentoring teachers act as in-charge of teachers in observing the academic progress of the students. The Mentor teacher collects the formative data of the students from all the concerned departments, including the attendance of the students.
- Basing on the information available the Mentor counsels the students and supports their progression on the campus.
- The Mentor is responsible for conduct of Parent Meeting in the presence of the Mentee. The Mentor is supposed to counsel the student in the presence of the Parents. Since Parent is also a stake holder helps the teacher with right inputs from home about the student. The transparency in counseling serves the students in handling issues maturely.
- There is also an emotional issue involved in the system. The students feel at home with teachers when their parents participate in the discussion related to the growth of their children.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
350	31	1: 11.2

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year : Nil

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

Principal: 01 Lecturers: 55 Librarian: 01 Physical Director: 01 Part-time Lecturer in Law: 01	Principal: 01 Lecturers: 17(Permanent) Lecturer in Physical Education: 01 Part-Time Lecturer Law: 01 Lecturers: 23 (Temporary)			
Total: 59	43	16	Nil	04

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018-19	Dr. N. Siva Kumari, M.A., Ph.D.,	Principal	Rotary Club, Ponnur
	Sri. P. Amarendranadh,. M.A.,	Lecturer in History	
	Dr. K. Sreekanth, M.Sc., M.Phil., Ph.D.,	Lecturer in Physics	
	Sri. N. Srinivasa Rao, M.Sc., B.L.Sc.,	Lecturer in Geology	
2018-19	Smt. V. Padmaja, M.Sc.	Lecturer in Mathematics	Lions Club, Ponnur

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.Sc B.Com.	30 20	Semester: 1, 3 & 5	3 rd November 2018	5 th December 2018
B.Sc B.Com.	30 20	Semester: 2, 4 & 6	29 th March 2019	2 nd May 2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- The students are tested periodically with tests twice in a week, Monday and Friday. These tests are incorporated in the regular college time-table. The Mid-term examinations are conducted as per the university schedule. Thus formative testing is done. While testing slow learners are identified and are given remedial classes before the examinations.
- Once the university result is declared, the result is analyzed and the failed students are counseled for preparation of the next examination.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar of the college is prepared based on the affiliated university(Acharya Nagarjuna University) and the Commissionerate of Collegiate Education. Having a year's calendar in hand the staff council is held to chalk out the specific activities to be taken up along with the activities identified in the university and commissionerate calendars.

The schedules of the semester end and mid-term examinations are given by the university in advance. The college plans the completion of syllabus, assignments and mid-term examinations accordingly. Apart from this, the college has a test-time table for two test plotted on Monday and Friday of every week in the general college time-table of the college. The tests thus conducted help us evaluate the performance of students progressively. Identified slow learners are given remedial coaching. The internal examination system consists of three levels of assessment. The first level is the conduct of mid-term examination and the collection of assignments, that carry 15 Marks and 5Marks respectively. The marks gained by the students are added with marks for regularity in attendance, that is 5. The total internal assessment is for 25 marks. The internal evaluation result is communication to the university through the portal and is finally added to the students' semester end examination result.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Yes, <http://www.pbncollege.ac.in/result2018-19.doc>

I, III, V Semesters : November 2018				II, IV, VI Semesters : April 2018			
Sl.No	Programme Code	Appeared	Passed	Sl.No	Programme Code	Appeared	Passed
1	I B.Sc. 03	111	32	1	I B.Sc. 03	112	43
2	II B.Sc. 03	110	34	2	II B.Sc. 03	106	23

3	III B.Sc. 03	72	27	3	III B.Sc. 03	71	25
4	I B.Com. 02	21	03	4	I B.Com. 02	15	05
5	II B.Com. 02	11	09	5	II B.Com. 02	10	05
6	III B.Com.	13	01	6	III B.Com.	11	11
7	II B.A 01	03	00	7	II B.A 01	04	00

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
03	B.Sc.	96	26	27.08%
02	B.Com	10	09	90 %

2.7 Student Satisfaction Survey: Yes

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) Analysis & Web link: <http://www.pbncollege.ac.in/survey2018-19.doc>

P.B.N. College, Nidubrolu Feedback on Student Satisfaction Survey-2018-19 An Analysis

Feedback on Student Satisfaction was taken on 28th February 2018. It covered the final year students. A questionnaire containing 20 questions and an open ended advice, was distributed among the students to analyze the Student Satisfaction on the campus.

- Coverage of Syllabus
- Teacher Preparation
- Communication of Teacher
- Teachers' Approach
- Fairness of Internal Evaluation
- Performance in Assignments
- Arrangement of Field Visits
- Teaching Process & Cognitive, Social & Emotional Growth
- Teachers' Provision of Multiple Opportunities to Learn and Grow
- Teachers' Information about Expected Competencies, and Programme Outcomes
- Teachers' follow-up with Tasks
- Teachers' Illustration of Concept with Applications
- Teachers' Identification of Strengths and Providing Right kind of Challenges
- Teachers' Ability to Identify Your Weaknesses and Help in Overcoming
- Teachers' effort in Engaging Students in Monitoring, Review and in Continuous Quality Improvement of Teaching Learning process
- Teachers' Use of Learner Centric Methods
- Teachers' Encouragement to Participate in Extracurricular Activities
- Teachers' Efforts in improving Soft Skills, Life Skills and Employability Skills

- Teachers' Use of ICT Tools
- Overall Quality of Teaching –Learning Process

1. Coverage of syllabus:

The response to the question on the coverage of syllabus 95 % of students responded with 85 % to 100 %.

2. Teacher preparation:

Regarding the teacher preparedness and communication in the classroom, 92 %students expressed satisfaction with 4 awarding 'thoroughly'.

3. Communication of Teacher:

While assessing Teachers' communication ability, 72 % of students expressed 'always effective' and 16 % recorded it's a 'satisfactory', and the rest of 2 % did not record it.

4. Teachers' Approach:

In describing Teachers' Approach to teaching 81 % of students expressed as 'excellent' and the remaining 19 % students figured it as 'very good'.

5. Fairness of internal assessment:

Another important factor in the evaluation of student satisfaction is the students' attitude towards the fairness of Internal Assessment. Most of the students chose 'Always Fair', which indicate the positive approach of the students and teachers in dealing with internal examinations.

6. Discussion on assignments:

The issue of allocation of assignments to students is discussed 'regularly'. 96 % of the students opted for discussed 'regularly'.

7. Field visits:

Concerning field visits students have a mixed response. Only 27% are positive about field visits with the grading of 'regularly'. The rest of the students recorded as 'never'.

8. Teaching Process & Cognitive, Social & Emotional Growth:

Regarding Teaching Process & Cognitive, Social & Emotional Growth the students had a mixed response. The query being vague in nature could not elicit right sort of response from the students. 69 % of the students expressed 'very well'. A marginal 15 % recorded it as 'significantly'. 12 % students expressed as 'moderately'. The rest of the 4% recorded as 'neutral'.

9. Teachers' Provision of Multiple Opportunities to Learn and Grow:

It is encouraging that 78 % of the students affirmed with 'strongly agree'. 17 % held it as 'agree'. 5 % were of 'neutral' in opinion.

10. Teachers' Information about Expected Competencies, and Programme Outcomes:

The outcome of the courses is thoroughly discussed and 'every time' is the response of 87% of the students. The remaining 13 % of students opted for 'usually'.

11. Teachers' follow-up with Tasks:

Most of the students ranging 79 % affirmed the teachers' follow up, while the other 21 % expressed 'usually'.

12. Teachers' Illustration of Concepts with Applications:

While responding to the teachers' illustration of concepts with application, 71 % of students recorded 'every time', 24 % with 'usually' and a minimum of 2 % with 'occasionally/sometimes'.

13. Teachers' Identification of Strengths and Providing Right kind of Challenges:

The students have a polarisation of opinion in treating this question. 57 % opined 'fully' and 43 % 'reasonably'.

14. Teachers' Ability to Identify Your Weaknesses and Help in Overcoming:

This question drew a positive feedback with 77 % of students marked for 'every time', while 33 % felt 'usually'.

15. Teachers' effort in Engaging Students in Monitoring, Review and in Continuous Quality Improvement of Teaching Learning process:

The students' response to the idea of quality improvement is 'strongly agree' in 62 % and 34 % with 'agree' and 2 % with 'neutral'.

16. Teachers' Use of Learner Centric Methods:

Concerning the usage of students' centric learning methods by way of using participative learning, 84 % of students answered 'to a great extent', 8 % 'moderate' and 8 % with 'some what'.

17. Teachers' Encouragement to Participate in Extracurricular Activities:

The teacher factor in participation in extracurricular activities is 'strongly agreed' by 90% of the students, 8 'agree' and 2 % with 'neutral'.

18. Teachers' Efforts in improving Soft Skills, Life Skills and Employability Skills:

Regarding the efforts of teachers improving Soft Skills, Life Skills and Employability Skills 92% percent of students responded with 'every time', 5 % with 'moderate' and 3 % with 'somewhat'.

19. Teachers' Use of ICT Tools:

The teachers' use of technology in teaching is supported by below 29 % percent of students

20. Overall Quality of Teaching –Learning Process:

The response to Overall Quality of Teaching –Learning Process is good is 'strongly agreed' by 87 % of students, whereas 13 % affirmed with 'agree'.

Basing on the given format and the responses elicited it is presumed that students are motivated by the classroom environment and are satisfied with the teacher as learning promoter who inspires about academics as well as prospective career guide.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects	One	UGC	4.5 Lakhs	Nil
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects (other than compulsory by the College)				
International Projects				
Any other(Specify)				
Total			4.5 Lakhs	
Minor Research Project titled “Synthesis And Characterization of Phosphors For Display Applications” was submitted to the UGC in January 2019.				
3.2 Innovation Ecosystem				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
Nil	Nil		Nil	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Nil	Nil	Nil	Nil	Nil
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
Nil	Nil		Nil	
Name of the Start-up	Nature of Start-up		Date of commencement	
Nil	Nil		Nil	
3.3 Research Publications and Awards				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
Nil	Nil		Nil	
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)				
Name of the Department		No. of Ph. Ds Awarded		
Not Applicable		Not Applicable		

3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication	Average Impact Factor, if any			
National						
International	Physics	04	3.8528			
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department			No. of publication			
Nil			Nil			
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
A note on copper substituted Ni-Zn ferrite synthesized by sol-gel method using PEG	Dr. K.Srinivasa Rao, Department of Physics	Journal of Emerging Technologies and Innovative Research	2018-19		P.B.N. College	
Influence of iron content on the structural and magnetic properties of Ni-Zn ferrite nanoparticles synthesized by PEG assisted sol-gel method		Journal of Magnetism and Magnetic Materials	2018-19	2.83	P.B.N. College	01
Investigations of surface spin canting in Ni-Zn nanoferrite		Journal of Magnetism and Magnetic Materials	2018-19	2.83	P.B.N. College	01

and its development as magnetic core for microwave applications						
A systematic study of cobalt-zinc ferrite nanoparticles for self regulated magnetic hyperthermia		Journal of Alloys and Compounds	2018-19	4.12	P.B.N. College	01

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year : 2018-19

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	03	13	00	00
Presented papers	03	07	00	00
Resource Persons	00	00	00	01

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
1. Sramadaan 20 th July 2018	NSS	02	20
2. Plantation 26 th July 2018	NSS	02	20

3. Swachh Bharat 19 th November 2018	NSS	02	30
4. Janmabhoomi-Mavuru 2 nd to 11 th January 2019	NSS	02	100
4. Distribution of Pamphlets about Mosquito Menace 20 th August 2018	Departments of Hindi, English and Telugu	03	120
5. A Study on the Functioning of Public Distribution System in Nidubrolu, Mulukuduru, Nanduru, Doppalapudi, Mamillapalli and Pedapalem villages	Department of Commerce	02	11
6. A Study on Prajasadhikara Survey- 2018 in 10 th , 19 th and 24 th Wards of Ponnur Municipality	Department of Commerce	02	12
7. Awareness on Mosquito Borne Diseases	Department of Zoology	02	26
8. Importance of Blood Grouping & Donation	Department of Zoology	02	32
9. Distribution of Pamphlet about Water Harvesting and Awareness on Drinking water	Department of Geology	01	03

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Nil	Nil	Nil	Nil

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
--------------------	--	----------------------	---	--

	agency			
Janmabhoomi	Government of Andhra Pradesh	Special Camp of NSS 02 nd to 8 th Janury 2019	02	100
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity		Participant	Source of financial support	Duration
1. Study of the Functioning of Public Distribution		Ponnur Mandal Administration & Department of Commerce	HOD, Department of Commerce	Two Months
2.Prajasadhikara Survey-2018		Ponnur Mandal Administration & Department of Commerce	HOD, Department of Commerce	Two Months
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
1.Training	Training on Practical Accounts	Sagar & Associates Chartered Accountants Hyderabad	April & May 2019	III B.Com Students
2. Project Work	Preparation of Project Works	GVNKA & Associates Chartered Accountants Hyderabad	April & May 2019	III B.Com Students
3.Academic Activities	Exchange of Academic Information and Competencies	Department of Commerce, SVRM College(Autonomous), Nagaram	2018 &19	Faculty Members
4.Academic Exchange	Exchange of Academic Information and Competencies	Department of Physics, JMJ Women's College(Autonomous), Tenali	2018 &19	Faculty Members
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
Sagar & Associates	20 th July 2018	Training	III B.Com. Students	

Chartered Accountants Hyderabad			10
GVNKA & Associates Chartered Accountants Hyderabad	15 th August 2018	Training	III B.Com. Students 10
Department of Commerce, SVRM College, Nagaram	20 th June 2018	Training & Exchange	30

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Under RUSA 1.4 Crores proposal sent and sanctioned	Rs. 50,00,926/- Order for the purchase of equipment is being executed

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	22.5 acres	Nil
Class rooms	29	Nil
Laboratories	10	Nil
Seminar Halls	00	Nil
Classrooms with LCD facilities	04	Nil
Classrooms with Wi-Fi/ LAN	02	Nil
Seminar halls with ICT facilities	00	Nil
Video Centre	00	Nil
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Equipment for Virtual Class Rooms (03) Rs. 15,89,015/-
Value of the equipment purchased during the year (Rs. in Lakhs)	32,36,447/-	Rs. 50,00,926/- Order is being executed

Others		Nil		Nil		
4.2 Library as a Learning Resource						
4.2.1 Library is automated {Integrated Library Management System -ILMS}						
Name of the ILMS software	Nature of automation (fully or partially)		Version		Year of automation	
LMS	Partially		Oracle 7.5		2004	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	21,687	10,85,612	39	7136	21726	10,92,928
Reference Books	2638	5,11,255	00	00	2638	5,11,255
e-Books	00	00	00	00	00	00
Journals	14	12010	00	00	14	12,010
e-Journals	01	5,900	00	00	01	5,900
Digital Database	01	14,300	00	00	01	14,300
CD & Video	40	5430	00	00	40	5,430
Library automation	01	25,000	00	00	01	25,000
Weeding (Hard & Soft)	00	00	00	00	00	00
Others (specify)	00	00	00	00	00	00

4.3 IT Infrastructure									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	83	20	2 MBPS		07	05	27	2 MBPS	24
Added	Laptap30 Tab 30	00	00		00	00	00	00	30 Laptap 30 Tab

Total	143	20	2 MBPS		05	05	07	2 MBPS	84
APSSDC Nodal Center works with 30 Lap Taps and 30 Tabs									
4.3.2 Bandwidth available of internet connection in the Institution (Leased line)									
.....2 MBPS..... MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
1. Network Resource Center					Seven Systems are Connected with Internet				
2. Inplibnet (subscribed)					Subscribed				
Note: e-content includes the text, reference, Power point presentations. etc									
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
Nil		Nil			Nil		Nil		

4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6,50,000/-	2,23,254/-	11,50,000/-	2,23,000/-
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link)			
<ul style="list-style-type: none"> • The maintenance and upkeep starts at departmental level. • After identification of the area of the need is communicated to the principal • The matter is placed before the equipment committee • The committee prioritized the work basing on the availability of funds • Whenever the external financial assistance is available the committee meets and makes detailed plans of the work to be taken up • For the regular maintenance and upkeep, the amount is met from the special fees and with the support of the management • The inter-departmental annual verification committee verifies the defective equipment/instrument and are brought to the departments' notice and further communicated to the principal for getting the equipment/instrument repaired 			

- The sensitive equipment in the laboratories are provided with stabilizers / regulators
- The college has a overhead tank with good intake capacity and RO plant for providing drinking water.
- Since the institution has generator facility, the emergencies arising out of power failure can be handled smoothly

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Nil	Nil	Nil
Financial support from other sources			
a) National	Scholarship From Social Welfare Department, Government of AP	289	28,15,486/-
b) International	Donations for academic support	03	33,000/-
	Donations for academic support	06	22,000/-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Speed Mathematics	30 th July 2018	260	Andhra Pradesh State Skill Development Corporation (APSSDC)
Introduction to Communication & Tenses	07 th August 2018	156	Andhra Pradesh State Skill Development Corporation (APSSDC)
Self Introduction & Tenses	08 th August 2018	70	Andhra Pradesh State Skill Development Corporation (APSSDC)
Number System Introduction	13 th August 2018	65	Andhra Pradesh State Skill Development Corporation (APSSDC)
Number System	14 th August 2018	75	Andhra Pradesh State Skill Development Corporation (APSSDC)
Mentoring	2018-19	All the Students	All the Departments
Bridge Course	21 st July 2018	60	Department of Physics

Bridge Course	21 st July 2018	139	Department of English
Remedial	27 th August 2018	57	All Departments I, III & V Semesters
Remedial	2 nd January 2019	65	All Departments II, IV & VI Semesters
Meditation	20 th July 2018	86	I Degree Students

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-19	APSSDC	110	110	14	14

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	Nil

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Nil	Nil	Nil	1. Army Recruitment Board	18	03

5.2.2 Student progression to higher education in percentage during the year : 52.77 %

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	01	B.Sc	Mathematics	Andhra University	M.Sc.
2018-19	02	B.Sc.	Chemistry	1. Osmania Universtiy 2. VRS & YRN College Chirala	M.Sc
2018-19	01	B.Sc.	Computer Science	ASN College	M.Sc.

2018-19	01	B.Sc.	Computer Science	Chirala Engineering College	M.Sc.
2018-19	01	B.Sc.	Physics	.Bapatla Engineering College	M.Sc.
2018-19	01	B.Sc	Zoology	Andhra University	M.Sc.
2018-19	02	B.Sc	Zoology	Acharya Nagarjuna University	M.Sc.
2018-19	01	B.Sc	Botany	Acharya Nagarjuna University	M.Sc.
2018-19	01	B.Com.	Commerce	Gupta College	M.B.A
2018-19	07	B.Com	Commerce	VNR College	M.B.A
2018-19	01	B.Com	Commerce	Acharya Nagarjuna University	M.Com.

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	Nil	Nil
SET	Nil	Nil
SLET	Nil	Nil
GATE	Nil	Nil
GMAT	Nil	Nil
CAT	Nil	Nil
GRE	Nil	Nil
TOFEL	Nil	Nil
Civil Services	Nil	Nil
State Government Services	Nil	Nil
Any Other	Army Recruitment Board : 03	

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Participants
Sports & Games	Intramurals	Degree Students
1. Chess	College	18
2. Carroms	College	32
3. Shuttle Badminton	College	27
4. Kabbadi	College	24
5. Volley Ball	College	24
6. Athletics	College	26
7. Cricket	College	48
Literary Activities	College	Degree Students
1. Essay Writings	College	19
2. Elocution	College	14
3. Quiz	College	15

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-19	Nil	Nil	Nil	Nil	Nil	Nil

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students take part in administrative and academic activities. They are nominated on various boards for effective organization, thereby grooming them to learn the basics of leadership and responsibility sharing. In working as team they learn the importance of team work.

Administration:

Students are nominated on various administrative committees to take part in the decision making process in the administration.

Sports & Games:

In organizing the events of tournaments, the students form into committees to share the organizational responsibilities. They also exhibit commitment in making the events successful.

Cultural Activities:

Talents students guide the other students in performance related programmes. They lead the activities in the cultural events like anniversaries, commemoration days, significant days' observation and public awareness campaigns.

Extra Curricular Activities:

The students render service by participating in extension activities along with their mentors or team leaders.

Alumni Association:

P.B.N. College Old Students' Association conducts annual events, where in the students take part in the organization of events, like the conduct of literary and cultural competitions.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The college has a registered Alumni Association which has been functioning with the title "P.B.N. College Old Students' Association" since 1992. The alumni meet regularly to promote fellowship and contribute to the development of the college. Eminently placed alumni are invited to address the gathering in order to inspire the students. The meeting is also an occasion to identify talents by way of conducting literary and cultural competitions among the affiliated colleges of Acharya Nagarjuna University. Many of the Old students instituted endowment prizes to encourage meritorious and poor students. The alumni association so far donated Rs. 2,00,000/- (Two lakhs) for the construction of library building. Rs. 1,50,000/ (One lakh fifty thousand) was donated for the construction of classroom building.

5.3.2 No. of ~~registered~~ enrolled Alumni: **780**

5.3.3 Alumni contribution during the year (in Rupees) : **22,000/-(twenty two thousand only)**

5.3.4 Meetings/activities organized by Alumni Association :

1. The Executive Body met on 24th September 2018. It was also resolved to identify the suitable guests among the old students and to conduct literary and cultural competitions among the students of affiliated colleges of Acharya Nagarjuna University.
2. Prizes were given away to the talented students identified in the literary and cultural competitions held among the students of affiliated colleges of Acharya Nagarjuna University. Endowment prizes were given away to the poor and meritorious students of our college.
3. Mr. Siva Kumar, II CBZ, participated in Republic Day Contingent 2019 in New Delhi. He was felicitated by the Alumni Association.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has administration operative at two levels. The college Governing Body is the highest decision

making authority on the campus. The IQAC makes quality assurance measures in consultation with the stakeholders and communicates to the Management and the Staff Council. The Staff Council consists of the Heads of the Department, meets every month to formulate decisions on regular academic and administrative matters. These resolutions are implemented through committees, and sub-committees that have even student participation. The effective implementation of these policies are monitored on day to day basis.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

No

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development:

The college being an affiliated institution to Acharya Nagarjuna University follows the curriculum as designed by the Board of Studies under the Choice Based Credit System. In tandem with the university curriculum the college implements certificate programmes to strengthen the core competencies of students.

❖ Teaching and Learning:

The institution has ample class rooms to implement the curriculum. The faculty members prepare academic plans. Periodic assignments and project reports are made part of teaching. Identified students undertake field projects and industrial visits. Utilizing the LMS the faculty effectively carry out teaching learning process. Co-curricular activities like presentations by students and quiz also support the system.

❖ Examination and Evaluation:

The college follows the examination calendar of the affiliating university in the conduct of semester end examination and mid-term examinations. The internal evaluation is done for the Mid-term examinations and assignments. However, the college follows a weekly test (twice a week) for all the students in order to identify the progress of learning and to support the slow learners in their preparation.

❖ Research and Development:

The institution encourages the faculty members to publish in peer reviewed Journals. The final report of a Minor Research Project was submitted in January 2019. A small scale Research Laboratory is functioning as part of Physics Department. A faculty member has been working as co-guide for a Ph.D. scholar. The faculty members are encouraged to take part in National and

International Seminars and Workshops to update their competencies. The students are guided in taking project reports to undergo a thorough study of selected topics. As part of project work students undertake surveys.
❖ Library, ICT and Physical Infrastructure / Instrumentation Library is the center of learning with 21,726 titles and 2638 reference books. Network Resource Center facilitates the down loading of e content. The college is a subscriber of INFLIBNET. In terms of physical development, a new classroom building is proposed for construction under RUSA. It is also planned to install alternative energy sources .
❖ Human Resource Management: The college encourages the updating of skills by the faculty members. The faculty members participate in Seminars, Workshops and Training Sessions. Annual Academic Audit provides the needed guidance for betterment. The IQAC has planned a training session to Non-teaching staff in the use of computer for office purpose. Transport is provided to faculty.
❖ Industry Interaction / Collaboration : The college has a skill development center established in collaboration with Andhra Pradesh Skill Development Corporation. Training sessions are conducted for students. The faculty members have academic collaborations with neighbouring colleges and industrial houses for training of students. Students are guided to have industrial visits to expose themselves with the knowledge related to industry. Commerce Departments has a summer training under the guidance of Sagar Associates, eminent Chartered Accountants. Many of the faculty members are on the Boards of Studies of Autonomous colleges and Acharya Nagarjuna University
❖ Admission of Students : Admission is transparent following the rules and regulation of reservation in force. Admissions have been made online.
6.2.2 : Implementation of e-governance in areas of operations:
❖ Planning and Development Setting up of Management information systems under preparation.
❖ Administration Induction of computers in the administration is completed. Attendance of the faculty is registered through biometric system.
❖ Finance and Accounts Preparation of salary bills and submission to the Government of Andhra Pradesh is executed through CFMS.
❖ Student Admission and Support : Admissions are made online. Library transactions are computerized.
❖ Examination Students' Examination Registration is done on line. Internals are posted online to the affiliating university.
6.3 Faculty Empowerment Strategies
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership

fee of professional bodies during the year						
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support		
2018-19	Nil	Nil	Nil	Nil		
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year						
Year	Title of the professional development programme organised for teaching staff	Dates (from-to)	No. of participants (Teaching)	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Non-Teaching)
2018-19	Online Submission of Income Tax Returns	17th June 2019	26	Online Admission Training for Non-Teaching Staff	5 th June 2018	03
				ICT Training to Non-teaching staff	14 th June 2018	05
				ICT Training to Non-teaching staff	18 th June 2018	05
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year						
Title of the professional development programme			Number of teachers who attended		Date and Duration (from – to)	
Nil			Nil		Nil	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):						
Teaching			Non-teaching			
Permanent		Fulltime/temporary		Permanent		Fulltime/temporary
Nil		Nil		Nil		Nil
6.3.5 Welfare schemes for						
Teaching				1. Group Insurance 2. Transport Facility		
Non teaching				1. Group Insurance 2. Transport Facility		
Students				1. Group Insurance 2. Transport Facility		

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

(with in 100 words each)

The institute conducts audits regularly. The Commissionerate of Collegiate Education audits the college as external agency. Internal audit is done with the help of private auditors.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
1. Sk. Arshad, USA	Rs. 22,000/-	Students' Support
2. P. Neeharika, USA	Rs. 33,000/-	Students' Support

6.4.2 Total corpus fund generated : Nil

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commisionerate of Collegiate Education	Yes	IQAC
Administrative	Yes	Commisionerate of Collegiate Education	No	No

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher meeting is held to counsel the ward
2. Parent-Teacher meetings are held to analyse student's performance related issues
3. Suggestions for the development of the institution

6.5.3 Development programmes for support staff (at least three)

- a. ICT training for non-teaching staff
- b. Involving in online admission procedure
- c. Encourage them to enhance academic qualifications

6.5.4 Post Accreditation initiative(s) (mention at least three)

- a. Academic Audit
- b. Introduction of LMS in the college
- c. Admissions online

6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) : Yes				
b. Participation in NIRF : (Yes /No) : Yes				
c. ISO Certification : (Yes /No) : No				
d. NBA or any other quality audit : (Yes /No) : No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2018-19	Online Admission Training for Non-Teaching Staff	5 th June 2018	11 am -12 am	
2018-19	ICT Training to Non-teaching staff	14 th June 2018	3 pm-4pm	
2018-19	ICT Training to Non-teaching staff	18 th June 2018	3 pm-4pm	

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1 - Institutional Values and Social Responsibilities			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme	Period (from-to)	Participants	
	12 th September 2018	Female	Male
Gender Equity Programme	4 pm to 5pm	78	42
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:			
Applied for Solar Energy through government schemes			
Percentage of power requirement of the College met by the renewable energy sources :			
Nil			
7.1.3 Differently abled (Divyangjan) friendliness			
Items Facilities	Yes/No	No. of Beneficiaries	
Physical facilities	Yes	Nil	
Provision for lift	No	Nil	
Ramp/ Rails	Yes	Nil	
Braille Software/facilities	Nil	Nil	

Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Nil	Nil
Any other similar facility	Nil	Nil

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	Transport Facility to Staff & Students	06	April & May 2019	a. A Study on Prajasadhikara Survey-2018 in 10 th , 19 th and 24 th Wards of Ponnur Municipality	Empowerment	11
				b. A Study on the Functioning of Public Distribution System in Nidubrolu, Mulukuduru, Nanduru, Doppalapudi, Mamillapalli and Pedapalem villages	Functioning of the service sector	12
				c. Awareness on Mosquito Borne Diseases	Extension Activities	
						12

				d. Importance of Blood Grouping & Donation	Awareness among blood donor and creating a sense of preparedness	26
				e. Distribution of Pamphlet about Water Harvesting and Awareness on Drinking water	Creating social awareness	03

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
P.B.N.College, Calendar & Hand Book	June 2018	The college Hand Book is given to every student of the college at the beginning of the year. It consists of Academic Calendar as well as the facilities available in the college. It also states the code of conduct for various stakeholders.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Meditation in collaboration with Heartfulness Education Trust	20 th July 2018 to 30 th July 2018	86

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green audit was done
2. Swatch Bharat and Clean & Green programmes observed
3. Initiatives were taken to make the campus plastic free
4. Well groomed greenery
5. Students participation in maintaining the greenery of the campus
6. Rain water harvesting and ground water recharge pits

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

1. Effluent Water Management

1	Title	Effluent Water Management
2	Goal	To tap the effluent water for usage
3	Context	Using for gardening
4	Practice	Waste water is discharged from the Reverse Osmosis Plant. The water is channelized to the garden
5	Evidence of Success	The effluent water is of ready water resource without additional effort
6	Problems Encountered and Resources required	Some times excess water has to be diverted
7	Notes	To continue the practice

2. Ground Water Recharge

1	Title	Ground Water Recharge
2	Goal	To recharge the ground water
3	Context	Dwindling ground water table
4	Practice	Recharge pits are dug and rain water collected on the roofs of the buildings is diverted into the recharge pits
5	Evidence of Success	The ground water table must be embellished as it has no micro result
6	Problems Encountered and Resources required	Nil

	7	Notes	This activity needs to be taken up at community level. The institution is conceiving plans to popularize the practice
--	---	-------	---

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

The college is located in a typical rural area, Nidubrolu, serving the poor students drawn from the peasant families in and around Nidubrolu and Ponnur. In its avowed mission, its serves the society by empowering them with education and skill to be employed and to turn into responsible citizens.

- Bridge Courses are conducted for students on induction into their courses
- Remedial Classes for slow learners of all classes
- Project works, Field Trips and Industrial Visits by students
- Guest Lectures
- Offline classes by Andhra Pradesh State Skill Development Corporation all the Degree Students
- Awareness of Government Policies, GST an overview
- Swachata Hai Seva, Swacha Bharat, Clean & Green as services activities
- Surveys on “Public Distribution System & Praja Sadhikara” by the students of Commerce
- Observation of Important Days
- Formative Assessment
- Skill Development Center by Andhra Pradesh State Skill Development Center
- Anti Ragging Awareness Programmes
- Meditation & Yoga with the assistance of Heartfulness Education Trust through HELP (Heartfulness Experience Life’s Potential) programme

8. Future Plans of action for next academic year (500 words)

- The first task lies ahead is to provide quality education to reach academic excellence.
- The next objective is to inculcate value system among the students by providing value education.
- Proposed to organize national seminar/workshop
- In training the students for a technologically driven future it is also kept in goals to train the students abreast with changes.
- The induction of skill orientation in academics will strengthen them to gain employment. In order to carry out the mission the institution plans to induct Learning Management Systems (LMS) .
- While prioritizing academic excellence, the institution looks for graduation of students with a sense of service to society. In this regard it is also planned to adopt the surrounding places for extension activities.

Name: A. Nagesh



Signature of the Coordinator, IQAC

Name: Dr. N. Siva Kumari



Signature of the Chairperson, IQAC

_____*_*_*_____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

For Communication with NAAC

The Director

National Assessment and Accreditation Council (NAAC)

(An Autonomous Institution of the University Grants Commission)

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: director.naac@gmail.com

Website: www.naac.gov.in